

#### **SALES & LETTINGS**

T: 01243 262747 sales@whitlocksestateagents.co.uk lettings@whitlocksestateagents.co.uk www.whitlocksestateagents.co.uk



## Change of Address

## Key contacts checklist

### **Financial Services**

Subject	Contact Details	Notes	Done
Bank/Building society			
Credit Card Companies			
Loans			
Hire Purchase Agreements			
Pensions & Investments			
Store Cards			

### **Insurance Providers**

Subject	Contact Details	Notes	Done
Car			Ш
Contents & Buildings			
Life			
Health/Medical			

### **Government Agencies**

Subject	Contact Details	Notes	Done
Benefit Providers			
Council Tax Office - old & new			
DVLA - Car registration & license			
Electoral Commission			



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### **Utilities & Services**

Subject	Contact Details	Notes	Done
Gas			
Electricity			
Water			
Phone/Mobile Phone Company			
Internet Service Provider			
Cable/Satellite Company			
TV Licensing			
Royal Mail - Mail Redirection			
Breakdown Services			

### **Health Providers**

Subject	Contact Details	Notes	Done
Doctor/Dentist			
Optician			
Medical Consultants			
Vet			
Donor Card			



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### Miscellaneous

Subject	Contact Details	Notes	Done
School/College/University			
Employer			
Loyalty Cards			
Gyms, Sports Clubs & Social Groups			
Milk/Other Deliveries			
Library			
Publications/Subscriptions			
Charities			
Trade Unions/Professional Bodies			

### Other

Subject	Contact Details	Notes	Done
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